



Barcode Registration Form

			ASSOCIATION NAME
PROPERTY OWNERS LAST NAME	PROPERTY OWNERS FIRST NAME(S)	LBTS PROPERTY ADDRESS	PRIMARY PHONE
<input type="checkbox"/> RESERVE GOLF MEMBER	MAILING ADDRESS	EMAIL ADDRESS	ADDITIONAL PHONE # OR EMAIL ADDRESS
<input type="checkbox"/> RESERVE MARINA MEMBER			

Please review the Residential Access Barcode Policy prior to completing form. The fee for all new or replacement barcodes is \$25.00.

*****Payment can be made by check or money order only *****

Barcode request can be made in person at Litchfield By The Sea, electronically, or U.S. mail. Barcodes will be issued and activated once processed. Barcodes are the property of LBTS. The Association reserves the right to deny the issuance of a barcode or to remove a barcode if it is not used in accordance with the rules and regulations of LBTS. All barcodes are issued to one specific vehicle or golf cart and must be permanently adhered to the vehicle/golf cart, **NO EXCEPTIONS** and entry into LBTS will NOT be allowed by simply holding a barcode up to scanner. Transferring barcodes from one vehicle to another or requesting barcodes for non-eligible people is strictly prohibited and will result in fines and deactivation. In addition, barcodes cannot be taped, defaced or altered in any manner, any exception to the location of the barcode on the vehicle **MUST** be approved by an LBTS staff member.

In order to obtain a barcode for a Vehicle you must provide the following:

- Copy of Registration of vehicle(s)
- Copy of Closing documents (if new property owner)
- This form filled out

In order to obtain a barcode for a Golf Cart you must provide the following:

- Copy of insurance (for Golf Carts only)
- Signed Form for Golf Cart Barcode Placement
- This form filled out

Are you replacing a vehicle? YES NO **If yes**, please list what vehicle: _____

Account # _____

MAKE	MODEL	COLOR	YEAR	LICENSE PLATE #	STATE	REGISTERED OWNER	RELATIONSHIP TO OWNER	BARCODE NUMBER

NO MORE THAN EIGHT BARCODES CAN BE ISSUED TO ONE RESIDENCE

****If you have received a new registration for any vehicle(s) please email to Barcodes@LitchfieldByTheSea.com so that we can update our files.****

In accordance with the Litchfield By The Sea rules and regulations, I certify that I have read and understand the above information and the vehicles listed above belong to immediate family members or myself. I understand that any misrepresentation will result in temporary loss of barcode use. See barcode policy for details.

Violations of the LBTS barcode policy will result in a fine of \$100.00 and loss of your barcode privileges for 30 days, further violations will result in a \$500.00 fine and loss of your barcode privileges for 1 year. See the LBTS rules and regulations book for further clarification.

Property Owner Signature: _____

Date: _____