

BEACH HOUSE RESERVATION FORM



Name of Owner: _____ Date _____

Mailing Address: _____
City _____ State _____ Zip _____

Phone: () _____ E-mail: _____

LBTS Property address (if different from above): _____

LBTS Association _____

Date of Event : _____ Anticipated time required: From _____ To _____

Type of Event: _____

Inside Furniture Removed & Stored? \$75.00 Charge – Yes _____ No _____

Available at NO charge are 9 six foot folding tables and 48 folding chairs. Please indicate how many of each you would like to utilize: _____ six foot tables _____ folding chairs

Catered? Yes _____ No _____

Caterer information:

Name _____ Address _____

Phone: () _____ Person in charge _____

Reservation is not confirmed until contract is signed and rental fee and security deposit(s) paid.

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***** FEE AND DEPOSIT SCHEDULE – All Rental Fees are PER DAY**

Rental Fee and \$500 Security Deposit Due In Full Upon Execution of Contract

Weekend Rate (Friday, Saturday, Sunday and Holidays): \$1,000

Weekdays (Monday – Thursday): \$500

Reservations less than 30 days from event (Security Deposit remains at \$500.00)

Weekends: \$400 ½ Day Rental 9am-3pm \$75

Weekdays: \$300 ½ Day Rental 4pm – 10pm \$100

Private Deck NOT available with ½ day rental **½ Day Rentals MONDAY-THURSDAY ONLY**

Owner will provide caterer with a copy of the Beach Club Check Sheet and Rules.
All fees and rules are subject to change at the discretion of the LBTS Board.

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Office Use Only

Date Received _____ Amount received with application \$ _____

Approved by _____ Date _____

Please email completed Reservation Form to :

Info@LitchfieldByTheSea.com