

LITCHFIELD-BY-THE-SEA COMMUNITY ASSOCIATION, INC.

MEETING OF THE BOARD OF DIRECTORS

Friday, March 2, 2018

Pursuant to call, the Meeting of the Board of Directors of Litchfield-By-The-Sea Community Association, Inc. was held on Friday ,March 2, 2018, commencing at 2:00 pm Litchfield By The Sea Beach House, Pawleys Island, SC.

Directors in Attendance:

Bill McElroy Bob Postiglione Nancy Hopkinson Vic Figlar Royce King Tom Leis

Management Company:

Lisa Hergenrother Vicki Cooper

Call to Order:

Chairman McElroy called the meeting to order.

Agenda Item – Financial Report

In Treasurer Carroll Player’s absence, Bob Postiglione presented the December, 2017 financial report.

Agenda Item – Nominating Report

Tom Leis reported that Nancy Hopkinson, Royce King and Carroll Player’s terms expire this year. Royce and Carroll would like to run again and Nancy will be stepping down. The nominating committee met, discussed the rotation and nominated Virginia Paccadolmi from Bridgewater to be placed on the proxy to fill the opening.

Agenda Item – Landscape Report

Vic Figlar reviewed landscaping.

- Spring season preparation work has begun
- Summer plantings will go in in April
- Some medians in River Club will be sodded where the trees were removed
- Crepe myrtles in River Club were professionally trimmed
- Some of the islands on Club Circle will be modified to widen turn radiuses

Agenda Item – Security Report

Tom Leis reviewed the security report.

- All seems to be going well.
- Changes made to LBTS south gate
 - Two separate lanes – signage and markings will be done to separate. Gate arm only goes up for respective lane.

- One owner barcode right lane
- One for scan passes

Agenda Item – President’s Report

Bill McElroy presented the President’s report:

Petigru Road – SCDOT Portion (Intersection with MLK)

- Under construction
- Construction to be completed by June, 2018
- Contractor must maintain through traffic along Petigru during construction.

Petigru Road – County Portion (completion to Aspen Loop)

- Easements being finalized.
- Project to be bid in March, with construction starting in May, 2018
- Construction to be completed by November 2018.
- Road will be closed to Stable Park, but alternate access from Ford Rd will be opened for temp detour for Park access.

River Club storm drainage project

- Additional Hydraulic Model of outfall/downstream has been completed.
- Executive Summary and Full Report was completed and reviewed by the LBTS Board and Waccamaw Management
- Easement is still being prepared for the Board’s signature.

Finances

- The board has formed a finance committee to review all operating expenses and the current state of the reserve funds.
- This group will meet quarterly before each LBTS board meeting

Projects

Road and sidewalk work

- Road patching near Warwick - complete
- Asphalt Sidewalk work across from golf parking near Shipyard – oak root heaved up sidewalk – complete
- Repair of sidewalk near Osprey Watch – in process
- Resealing Retreat Beach and South Dunes Road – being deferred until next year

Storm drain cleaning and repair

- Some remaining areas need to be cleaned then viewed with camera – River Club will be done later this year. Remaining sections of LBTS will be done next year
- A few areas needing critical repairs will be done in 2018 – remaining issues to be handled over a multi-year period

Beach House/Deck Issues/Tennis Courts

- Flooring - complete
- Handicap ramp – additional section constructed because of sand erosion
- Replacing lights at tennis courts with LED – in process

Agenda Item – New Business

Approval of Minutes

The approval of the minutes of the Meeting of the Board of Directors held on January 19, 2018 was discussed. Upon a motion by Nancy Hopkinson, seconded Bob Postiglione, and approved with no objections it was;

MOVED: Approval that the Meeting Minutes of the Board of Directors of Litchfield By The Sea Community Association, Inc. held on January 19, 2018 be accepted as written and presented.

Approval of Nominees

Tom Leis made a motion to accept the nominating committee’s recommendation to approve Royce King and Carroll Player, as well as the nominee representing the Bridgewater units, Virginia Paccadolmi and their names be placed on the ballot for election to the LBTS board, seconded by Nancy Hopkinson, and approved with no objections, it was;

MOVED: Approval for Royce King, Carroll Player and Virginia Paccadolmi to be placed on the ballot for election.

There being no other business to discuss, upon a motion by Nancy Hopkinson, seconded by Royce King and with all in favor, Chairman McElroy declared the meeting adjourned.

William McElroy
President

Daisy Davis
Secretary

Meeting Commenced: 2:00 pm
Meeting adjourned: 2:40 pm